



# Embracing Equality and Diversity

## Hope Grows Child Development Center Financial Agreement

This form is to verify the financial agreements between the enrolled family and Hope Grows Child Development Centers.

Child's Name:	
Date of Birth:	
Program Enrolled:	
Tuition Fee:	

**BILLING: Parent Initial:**

Hope Grows Child Development Center partners with HiMama for the processing and collection of tuition and fees. Please enroll for online payments before your child's enrollment date. [www.himama.com](http://www.himama.com). Hope Grows only accepts online payment methods through the portal.

Note: If you have already enrolled with HiMama, no further action is needed.

**BILLING PAYMENT PLAN: Parent Initial:**

There is one payment plan option through HiMama. All families must pay on a weekly basis. Tuition is due on Monday, of each week. Families with subsidy payment must pay tuition regularly, upon a weekly basis. If a family's subsidy lapses, families are responsible to pay full tuition.

**BILLING FEES: Parent Initial:**

**Registration Fee:** A registration fee of \$150 per family is paid once and shall be paid in advanced of enrollment. This fee is non-refundable.

**LATE TUITION FEE: Parent Initial:**

Payments are due on or before the due date (Monday of each week) with no grace period. Payments received after the due date or accounts carrying an outstanding balance will be charged a \$25 late payment fee per child, per weekly tuition charge.

**FAILED PAYMENTS: Parent Initial:**

A Failed payment fee of \$30 will be applied to your account for any failed payment processing through the online portal.

**LATE PICK-UP FEE: Parent Initial:**

The center operates on an approved schedule approved by the Office of ChildCare. Families must pay a late pick-up fee of \$2 per minute/per child, should their child stay after the closing time of \_\_\_\_\_. A late pick-up fee is due in cash upon the late day of pick up to the manager on-site.

**ATTENDANCE POLICY: Parent Initial:**

All enrolled students have a set fee associated with their enrollment schedule. Additional fees may apply subject to schedule changes. Tuition discounts or change in schedules for holidays, professional days, sick days, vacations and other absences are not applicable.

**WITHDRAWAL: Parent Initial:**

In the event a child withdraws from the center, families must provide a 2-week written notice to the Center Director. Families must pay for the last 2 full weeks of tuition, as no security deposit is required upon enrollment. Any unpaid monies would be forwarded to a collection agency.

I, \_\_\_\_\_ (Parent/Guardian), agree to these terms herein.

Parent Name: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Signature: \_\_\_\_\_

Center Director Name: \_\_\_\_\_ Date: \_\_\_\_\_

Center Director Signature: \_\_\_\_\_

Hope Grows at Lost Knife  
Location 1  
9845 Lost Knife Road  
Gaithersburg, MD 20886  
301-990-3170

Hope Grows at Century BLVD.  
Location 2  
20111 Century BLVD- A.  
Germantown, MD 20874  
240-246-7835

Hope Grows at Frederick Road  
Location 3  
19757 Frederick Road  
Germantown, MD 20876  
240-912-4294